



South Carolina
Department of Education

Together, we can

IDENTIFYING SOUTH CAROLINA VIRTUAL SCHOOL COURSES IN SASI FOR PILOT PROGRAM

SOUTH CAROLINA VIRTUAL SCHOOL AND DISTRICT TECHNOLOGY SERVICES

Virtual courses (or on-line courses) can provide effective alternatives to the traditional school environment for students who need to meet certain graduation requirements, have class scheduling conflicts, and take courses in a non-traditional settings such as homebound and alternative schools. Virtual Learning courses are conducted via the Internet at any time during the day with the option to designate a time for the student to do on-line class work during and/or after normal school hours. The student, the instructor, and the school designate the time.

Virtual Learning courses require basic computer skills. Students can access their course twenty-four hours a day seven days a week, onsite or remotely. Beginning September 2006 (2006–2007 school year), Virtual Learning courses will be offered statewide, and the State Department of Education (SDE) will provide technical and implementation assistance to those school districts offering these courses to students.

The South Carolina Virtual School pilot began on June 1, 2006 and involved approximately ten school districts and three hundred students. The pilot enabled the SDE to test its online learning course management system, registration system, and quality assurance measures. We will use information from other state initiatives, and the ongoing pilot to refine statewide virtual school policies, guidelines, and procedures.



Instructions for Coding South Carolina Virtual School Courses in SASI

1. Clear the Inst Type field in the AMST file. According to Pearson, this field automatically stores a portion of a date from the mass scheduling process. Once a table is tied to this field, this will no longer happen, and our data will not be overwritten. Run this change query to clear the data from this field:

AMST Instrtype = ' '

2. Attach the XIT table to the INSTRUCT_TYPE field in the AMST file. The current XIT table values are shown below in step 4. The XIT table was created during the 2006–2007 state template update. If you do not have the XIT table, you will need to create it in ATBL before performing these steps:
 - open the AMST file in File Def Pro,
 - scroll down to INSTRUCT_TYPE (line 62),
 - open INSTRUCT_TYPE by double-clicking it,
 - type 'XIT' in the Table field, and
 - save and close File Def Pro.

File Definition Pro

AMST: Master Schedule

File Code	Qual	Order	Master	Type	Description
AMST	Y	4	M	M1	Master Schedule

Field Name	Default	Owner	Night	School	Blank	Domain	Access	Acc Lock
SECTION_ID	SECTION	N	Y	N	Y	S	5	N

Ln	Internal Name	Field Name	ID	Description
56	TIME_STAMP_TCHR	TStampTchr		MST Teacher Time Stamp
57	DATE_STAMP_ROOM	DStampRoom		MST Room Date Stamp
58	TIME_STAMP_ROOM	TStampRoom		MST Room Time Stamp
59	EXT_DAY_OPTION	ExtDayOpt	DO	Extended Day Option
60	ALT_SECT_ID	AltSectID		Alternate Section ID
61	INSTRUCT_LANG	InstrLang	IL	Language instructed in
62	INSTRUCT_TYPE	Instrtype		Instructor Type
63	USER_STAMP	UserStamp		User Stamp

Back Keys Close

File Definition Pro

AMST: Master Schedule

Internal Name	Name	ID	Description
INSTRUCT_TYPE	Instrtype		Instructor Type

Num	Lvl	Type	Size	Dec	Size	Dec	Code	Mandal	Rel File	Table	Col Size	View
0		A	3	0	3	0		N		XIT	0	0

Group	Dist	Upd	Schoo	Domain	Acces	Form Heading	Override	Lock
0	N	N	Y	S	5			N

Column Heading: Instructor Type

Maximum Value:

Default Value:

Minimum Value:

Ln	Value	Description

Back Keys Close



3. Add the South Carolina Virtual School teachers in your school to the ATCH atom. Currently, all South Carolina Virtual School teachers are state-certified teachers and, therefore, should have a South Carolina certificate number. Each teacher's information should be entered as any other teacher. If an out-of-state teacher is hired, enter his or her social security number (Soc Sec No), e-mail address, and certificate number (preceding his or her certificate number with the state abbreviation) as shown below. If you do not have this information on an out-of-state teacher, contact Dee Appleby at dappleby@ed.sc.gov or 803-734-7169.

Thompson, Susan Teacher

Last Name	First Name	Middle Name	Grntr	Soc Sec No	Tch ID
Thompson	Susan			246-89-7531	209

Staff ID	Short name	Employee No	Gen	Eth	Expr	Degree	Couns	Telephone	Extn	Mailbox
	Washington, A		F	W						

Home Room	MaxStu	Dept 1	Dept 2	Dept 3	Dept 4	Srv Type

License Number	Email Address
FL 2467531	sthompson@fl.state.k12.edu

Close

4. Add (or navigate to) the South Carolina Virtual School course and select the 'Virtual Learning' option from the Inst Type drop-down list. For the purpose of this pilot, South Carolina Virtual School courses are the **only** courses that should be coded. This list will be updated for statewide use in the 2007-2008 State Template. Option B will remain the option for South Carolina Virtual School.

English1 / Per. 02 Sections

Section ID	Period	Ending Term	Lo	Hi	Max	Tot	M	F	Opn	Pre	
301100CW-02	02	02	YR	09	09	23	23	11	12	0	0

Course	Course Title	Room	Credit
301100CW	English1		1.000

Tch#	Teacher Name	No Ovr	Excl Att	Excl Grd	Gen Op Trm	House	Team	Owner
-	-							

Inst Type

- A - Instructor Led
- ✓ B - Virtual Learning
- C - Online Learning
- D - Distance Learning

Student ID	Student	Grade	Start Date	T/A	Override

Close



5. Add the student(s) to the section. It is possible to only have one student in a section.

Section ID	Period	Ending	Term	Lo	Hi	Max	Tot	M	F	Opn	Pre
301100CV-02	02	02	YR	09	09	23	23	11	12	0	0

Course	Course Title	Room	Credit
301100CW	English1		1.000

Tch#	Teacher Name	No	Ovr	Excl	Att	Excl	Grd	Gen	Op	Trm	House	Team	Owner
209	Thompson, S												

Lng	Tght	Inst	Type
		B	

Student List		Dropped Students			
Student ID	Student	Grade	Start Date	T/A	Override
990990991001	Anderson, Amy B.	09	08/06/06		
990990992281	Barrios, Mary M.	09	08/06/06		
990990992312	Benware, Kelly A.	09	08/06/06		
990990992300	Byers, Celeste Q.	09	08/06/06		
990990992348	Edwards, Veronica M.	09	08/06/06		

We will begin collecting this data during the QDC2/Precode upload. If you need further assistance with this process, please contact District Technology Services at dtsqueue@ed.sc.gov or 803-734-7000.